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1	CITY GROWTH AND RESOURCES COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended	Explanation if delayed, removed or transferred
3			28 October 2020						
4	Car Parking Framework	The CG&R Committee on 6 June 2019 agreed to note the findings of the SCPR and instruct the Chief Officer – Strategic Place Planning to develop a draft Car Parking Strategy and to report back to this Committee in summer 2020.	Originally due for the August 2020 meeting of the committee.	Will Hekelaar	Strategic Place Planning	Commissioning	3.3	D	Development of the Car Parking Framework has been delayed due to sensitivities in terms of consulting with members of the public and stakeholders on such an issue during, and as we emerge from, lockdown and to avoid confusion between permanent proposals and those being delivered on a temporary basis in response to Covid-19. It is hoped that consultation can now take place in the autumn (subject to no second wave or further lockdowns) as a degree of normality returns to the city, and a report will be taken to the February 2021 meeting of this committee.

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9	Performance Management Framework Report – City Growth and Resources	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan 2019/20.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.4		
10	Bridge of Dee West Active Travel Corridor	Approval to begin detailed design.	This was originally due in April 2019, however issues securing a venue for the public consultation event has led to a slippage in the scheme, however the engagement process is now underway but it will mean officers wont be able to finalise a report for the Committee in April. Defer to the June Committee.	Kevin Pert/ Jane Obi	Strategic Place Planning	Commissioning	3.2 & 3.3		
11	Sustainable Drainage System (SUDS) Section 7	Maintenance of SuDS within the boundaries or curtilage of a private property, such as a residential driveway or a supermarket car park, is the responsibility of the land owner or occupier. The Scottish Environment Protection Agency's (SEPA's) preference is for SuDS constructed outside the boundaries or curtilage of a private property to be adopted by Scottish Water, the local authority or a public body, and as such SEPA seeks a guarantee for the long term maintenance and sustainability of any SuDS implemented.	This was due to be reported to the June 2019 meeting, however only 8 out of 32 local authorities signed up to the MOU with Scottish Water. Officers need to understand SuDS and their associated costs within the bigger surface water management framework, a paper will be prepared for the Corporate Management Team explaining the direction of travel and likely impact on our budgets. In light of the additional consultation and appraisal, a delay is required to allow a better understanding of the costs and risks to be developed.	Claire Royce	Operations and Protective Services	Operations	3.2 and/or 3.3	D	The position is the same as stated in the update at column C. Report likely to be submitted to the meeting in February 2021

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15	Local Authority Bus Services/Controlled Bus Companies	The CG&R Committee on 26/09/19 agreed to instruct the Director of Resources to monitor the sale position of First Aberdeen Limited and report back to the City Growth and Resources Committee on 6 February 2020 with an update on the proposed sale and recommended next steps for the Council	An exempt Service Update was circulated to members on 7 January 2020 (not published on website). Officers are not in a position to report to April meeting as there has been no update on the proposed sale of First Aberdeen. The Director of Resources will report to the committee following release of sale information from First Group.	Steve Whyte/ Jonathan Belford/ Chris Cormack	Finance	Resources	1.1.8 or 3.2	R	First Bus have indicated that the business is no longer for sale and therefore this item is recommended for removal.
16	Strategic Partnership and the Scottish Local Government Pension Scheme	The CG&R Committee on 7/2/19 agreed to instruct the Chief Officer – Finance to explore the opportunities for a strategic partnership between the Council and the North East Scotland Pension Fund (NESPF) for the purposes of supporting local infrastructure investment, and to report on the feasibility of this within three committee cycles.		Jonathan Belford/R. Sweetnam	Finance/City Growth	Resources	1.1 & 3.3	D	This has been delayed due to staff capacity. The Pension Fund has continued to engage with colleagues in the City Growth function but with the reprioritisation of work over the last 6 months there hasn't been the capacity to complete a report as previously advised. The Chief Officers will determine how a report to the next meeting can be prepared.
17	External Funding Plan & Town Centre Fund Phase 2	To seek approval of the external funding plan; to note the success of the funding team for 17/18 and to note the implications of EU Exit on future funding opportunities	This report was originally due at the February 2020 meeting and was delayed due to uncertainty of future access to EU funds caused by EU Exit.	Stuart Bews	City Growth	Commissioning	1.1.7		
18	Review of School Estate	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee. Transferred from the Capital Programme Committee Planner in line with the changes to the Terms of Reference agreed by Council.	This was initially scheduled for the December 2019 meeting. Officers recommended delaying the finalising of the School Estate Plan report until after the Council budget meeting in March 2020. The estate plan will then be aligned to support the delivery of budget decisions made at that meeting. A report will be considered by the EODC in August 2020.	Stephen Booth / Andrew Jones	Corporate Landlord	Resources	4.1	D	Given the impact of the pandemic on the provision of education, this item be deferred until Summer 2022. This will provide officers time to determine if Scottish Government guidance will be provided on how education will be delivered in the future and how a school estate may look in light of this.

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19	Carbon Budgeting for Climate Transition - Options	Council on 3 March 2020 agreed to instruct the Chief Operating Officer to provide the City Growth and Resources Committee, by July 2020, options of how Carbon Budgeting for Aberdeen City Council could be introduced to support the organisation's climate transition plans	Amalgamated with the Climate Change Report below.	Alison Leslie	Chief Operating Officer	Operations	1.1		
20	Committee Annual Effectiveness Report for 2019/20	To present the annual effectiveness report for the Committee.		Mark Masson	Governance	Commissioning	GD 8.5		
21	Financial Settlement from Transport Scotland for the Detrunking of the old A92/A96 - OPE/20/113	As of 19th February 2019 the AWPR Special Road scheme became operational. On 1st April 2019 sections of the existing trunk road were detrunked and became part of the local authority road network. This report is intended to inform the Committee of the monies being paid by Transport Scotland to bring the A92/A96 road, at time of transfer, to the level of service provided on average by the road network in the North East of Scotland Trunk Road Unit as a whole.	added to planner on 17/03/20. The final settlement with Transport Scotland is currently 90% complete and has been held up due to COVID and the TS staff being transferred to more priority work. The remaining element of work is quite complex and will take some time to resolve. However officers intend to submit a report to the October meeting outlining the majority of the detrunking settlement, with a further update report coming back to committee once all elements have been completed.	Doug Ritchie	Operations and Protective Services	Chief Operating Officer	1.1.7, 1.1.8, 2.1.2 & 4.1		
22	Bridge of Don to City Centre Active Travel Corridor	To inform committee of recommendations resulting from the Options Appraisal Report and obtain approval to progress with a detailed design of the preferred route and associated connections		Kevin Pert	Strategic Place Planning	Commissioning	3.2 & 3.3		

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29	Consultation Response to the draft Regional Transport Strategy and draft Strategic Transport Appraisal	The purpose of the Report is to gain the approval of the committee for the Council's response to the draft Regional Transport Strategy and draft Strategic Transport Appraisal		Alan Simpson	Strategic Place Planning	Commissioning	3.3		
30	Climate Change Report 2019-2020	To approve the statutory annual ACC Climate Change Report 2019/20. Carbon budgeting options could be provided as an appendix to this report as this work is relevant.		Oluwatoyin Fatokun/Alison Leslie	Strategic Place Planning	Commissioning	2.1.3 & 2.1.6		
31	Medium Term Financial Strategy for the Council's General Fund	To present the medium term financial strategy for the Council in the current economic and operating context		Jonathan Belford	Finance	Resources			
32	Torry Heat Network – Third Progress Report	The Capital Programme Committee on 19/3/19 agreed to note that the business case was not included in the report before Council on 4 March and that this item would transfer to the City Growth and Resources Committee and that the Director of Resources would determine which committee cycle the report would be presented to that Committee.	This was originally scheduled for the December 2019 meeting. A grant application had been submitted to the Scottish Government's Low Carbon Infrastructure Transition Programme, so as to increase the benefits that can be achieved from this project. The decision on this application is due early 2020. A report is to be presented to Committee once the results of this application are known.	Bill Watson	Capital	Resources	1.1.2, 1.1.7, 2.1.1 & 4.1		
33	Queen Street Redevelopment Programme Update	Council on 3 March 2020 agreed to instruct the Director of Resources, following consultation with the Head of Commercial and Procurement Services, to arrange for a partnership agreement in relation to the mortuary project to be put in place, including the funding mechanism, and thereafter report back to the City Growth and Resources Committee with a draft partnership agreement for approval along with the Full business case		Sandy Beattie	Finance	Resources	3.2, 3.3 & 4.4		

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34	Aberdeen's Winter Event Programme	The Strategic Commissioning Committee on 27 August 2020 agreed that due to issues relating to Covid-19, Committee recommends to the City Growth and Resources Committee that Council no longer proceeds with a Christmas village for 2020 as planned, and instructs the Chief Officer – City Growth to work with Aberdeen Inspired and other stakeholders to consider alternative uses for the funding budgeted to support the city centre at Christmas and report back to City Growth and Resources Committee.		Stephen O'Neill	City Growth	Commissioning			
35	Unrecoverable Debt	To advise numbers and values of Council Tax, Non-Domestic Rates, Housing Benefit Overpayments and Rent made unrecoverable during 2019/20 as required in terms of Financial Regulations and approve Non-Domestic Rates write offs in excess of £25,000		Wayne Connell	Chief Officer-Customer Experience	Customer	1.1		
36	Condition & Suitability 3 Year Programme	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Resources	4.1		
37	Aberdeen City's Strategic Housing Investment Plan 2021/22 – 2025/2026	Seek approval of the Strategic Housing Investment Plan (SHIP)		Mel Booth	Strategic Place Planning	Commissioning	1.1.7		
38	Aberdeen City's Affordable Housing Delivery Programme	Provide an update on the Aberdeen City affordable housing delivery programme.		Mel Booth	Strategic Place Planning	Commissioning	1.1.7		
39	Tour of Britain 2022 - Update	The purpose of this report is to update the Council on the impact of Covid-19 on the 2021 Tour of Britain; and seek additional approval for the city to now host the Grand Depart of the Tour of Britain in 2022.		Stephen O'Neill	City Growth	Commissioning	3.2		
40	Aberdeen Hydrogen Hub Programme	Aberdeen City Council has been nominally awarded £15m of funding from the Scottish Government subject to approval of a detailed business case. This report presents the draft (outline) business case for the proposed Aberdeen Hydrogen Hub and recommendations for delivery of the initial programme of work including time critical approvals for h2 buses.		Louise Napier	City Growth	Commissioning	1.1 and 3.3		
41	Update on Spaces for People Interventions	To update committee on the temporary urban realm works completed to date through Spaces for People in relation to the Councils response to COVID-19 pandemic		John Wilson/ Gale Beattie/ Mark Reilly	Strategic Place Planning	Commissioning	1.1		

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2	New Housing Delivery Programme	To seek approval to progress with Developer Led sites to award contract		John Wilson	Capital	Commissioning	4.1		
42									
43			03 February 2021						
44	Community Benefit Societies and Co-operatives	The UBC on 30 June 2020 agreed (1) to instruct the Chief Officer – Early Intervention and Community Empowerment to investigate the feasibility of the Council working in partnership with businesses, existing Co-ops, Co-operative UK and social enterprise, and local citizens to set up or enable citizens, communities' entrepreneurs, social enterprise and others to set up Community Benefit Societies and Co-operatives within Aberdeen; and report back to the appropriate Committee; and (2) to agree to redistribute the £75,000 from the Co-op development fund to bring forward the initiative set out in paragraph 8 above and instruct the Chief Officer – Early Intervention and Community Empowerment to report to the City Growth and Resources Committee within 2 cycles and thereafter for the report to be forwarded to the Community Planning Partnership		Linda Clark	Early Intervention and Community Empowerment				
45	External Transportation Links to Aberdeen South Harbour - STAG Part 2	The City Growth and Resources Committee on 18 September 2018 agreed to instruct the Chief Officer – Strategic Place Planning to conduct a STAG Part 2 Appraisal, to consider the eight options identified in the STAG Part 1 report, as detailed in section 3.4, and that consideration be given to the emerging options from the STAG Part 1 External Transportation Links to Aberdeen South Harbour and ensure that both STAG Part 2 reports are submitted to this committee for consideration at the same time.	Given the length of time needed to undertake a full STAG 2 Appraisal, we wouldn't expect this work to be complete until late 2020 so we would be anticipating reporting March/April 2021 (or nearest appropriate committee around that time).	Gale Beattie	Strategic Place Planning	Commissioning	3.2		
46	Wellington Road Multimodal Corridor Study - STAG Part 2	The City Growth and Resources Committee on 18 September 2018 agreed to instruct the Chief Officer – Strategic Place Planning to conduct a STAG Part 2 Appraisal, to consider the eight options identified in the STAG Part 1 report, as detailed in section 3.4, and that consideration be given to the emerging options from the STAG Part 1 External Transportation Links to Aberdeen South Harbour and ensure that both STAG Part 2 reports are submitted to this committee for consideration at the same time.	Given the length of time needed to undertake a full STAG 2 Appraisal, we wouldn't expect this work to be complete until late 2020 so we would be anticipating reporting March/April 2021 (or nearest appropriate committee around that time).	Will Hekelaar/Gale Beattie	Strategic Place Planning	Commissioning	3.2		

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47	Aberdeen Electric Vehicle (EV) Framework	The purpose of the Report is to gain the approval of the committee to adopt the Aberdeen Electric Vehicle (EV) Framework		Anthony Burns	Strategic Place Planning	Commissioning	3.3		
48	Emergency Powers	Update on the Use of Emergency Powers for Officers		Fraser Bell	Governance	Commissioning			
49	Cluster Risk Registers and Assurance Maps	To report on the Cluster Risk Register (Governance, Strategic Place Planning, City Growth and Finance)		Ronnie McKean/TBC	Various	Various	2.1.4		
50			11 May 2021						
51	No reports to add at present								
52			24 June 2021						
53	Developer Obligations - Asset Plans	The CG&R Committee on 26/09/19 agreed to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee.	Due to implications of consulting during the COVID19 pandemic and the ongoing review of service delivery it is proposed to report back in June 2021, however if it is possible this will be brought back sooner.	David Dunne/David Berry	Strategic Place Planning	Commissioning	3.2		
54			10 August 2021						
55	No reports to add at present								
56			03 November 2021						
57	Condition & Suitability 3 Year Programme	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Resources	4.1		
58			Date TBC						

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63	Queens Square as Part of the Masterplan	<p>Council on 6/3/18 agreed to instruct the Chief Officer – City Growth to bring forward an all options business case to the Capital Programme Committee in September 2018 on how best to proceed with Queens Square as part of the next phase of the masterplan.</p> <p>Transferred from the Capital Programme Committee Planner in line with the changes to the Terms of Reference agreed by Council.</p>	With the complexity of the site and co-location aspects, a business case for Queen's Square will not be available until all discussions and actions from the report RES/18/176 have been concluded with partners.	Sandy Beattie	City Growth	Commissioning	4.1		
64	Marywell to A956 Wellington Road – Cycle Path (RCD5394) 19/20	The CG&R Committee on 6 June 2019 agreed to instruct the Chief Officer – Capital and Chief Officer – Strategic Place Planning to undertake detailed design and cost estimates of the Preferred Route and connections, and to report back to this Committee for approval to construct in due course.	Discussions are continuing with an external funder regarding funding the design stage of the project. Once funding is confirmed the scheme will be progressed by the Roads Projects team	Alan McKay	Capital	Resources	3.2		
65	Transport Delivery Programme	The CG&R Committee on 5 December 2019 agreed to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the SUMP and the City Centre Masterplan, as well projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course.		Will Hekelaar/ Joanna Murray	Strategic Place Planning	Commissioning	3.2 & 3.3		